

**UNITED STATES BANKRUPTCY COURT
SOUTHERN DISTRICT OF INDIANA**

**ELECTRONIC CASE FILING (ECF) SYSTEM
LIMITED PARTICIPANT REGISTRATION FORM AND USER AGREEMENT**

This form is to be used to register for LIMITED FILING PRIVILEGES for filing documents via the ECF system in the United States Bankruptcy Court for the Southern District of Indiana. Each participant desiring access to limited electronic filing privileges must complete and sign this Limited Participant Registration Form and User Agreement. To register for an account on the Court's ECF system, please provide the information requested below:

Name (Last, First, Middle) _____

Last four digits of Social Security Number: _____

Agency/Company: _____

Mailing Address: _____

Phone Number: _____

E-Mail Address: _____

The following is a listing of the other federal courts, and dates of registration where I am a registered ECF filer: _____

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By submitting this registration form, participant agrees to the following:

1. Pursuant to Federal Rule of Bankruptcy Procedure 9011 every pleading, motion and other paper (except lists, schedules, statements or amendments thereto) shall be signed by at least one attorney of record or, if the party is not represented by an attorney, that signature shall be indicated by “/s/” and the typed name of the person signing in the following format: “/s/ John Doe” on the signature line. My password constitutes my signature. Therefore, participant must protect and secure the password issued by the Court.

2. The login and password for filing via the Internet shall be used exclusively by me and by any of my employees to whom I give authorization. I will not knowingly permit my login and password to be used by anyone who is not so authorized.
3. Participant must select and activate a new password in the ECF system if an employee or associate of participant who has been authorized to use participant's login and password no longer serves in such a capacity. If participant has any reason to suspect the password has been compromised, it is participant's duty to change the password immediately.
4. Participant's registration will constitute a waiver in law of conventional service of documents. Participant consents to the electronic service of pleadings and other papers from the ECF system. Participant also agrees to maintain a current postal address to receive notification from the Bankruptcy Noticing Center.
5. As a participant with limited filing privileges, participant will only have access to perform the following transactions:
 - a. Proof of Claim
 - b. Notice of Appearance (attorneys)
 - c. Creditor's Request for Service/Notice
 - d. Notice of Transfer of Claim
6. Participant will file documents by using the Court's ECF system. However, to simply view information on a specific case participant must access the Court's records through the Public Access to Court Electronic Records (PACER) Service Center. Therefore, a PACER login is required in addition to the ECF password issued by the Court. To register for PACER participant must complete the online form or submit a registration form which is available on the PACER website (<http://pacer.psc.uscourts.gov>).
7. I will abide by all of the requirements set forth in the Administrative Procedures for filing, signing, retaining and verification of pleadings and papers in the CM/ECF system and any changes or additions that may be made later.

Applicant Name (please print)

Applicant Signature

Date

Please return to: U.S. Bankruptcy Court

Southern District of Indiana
Attn: Lynn Smith
P.O. Box 44978
Indianapolis, In. 46244